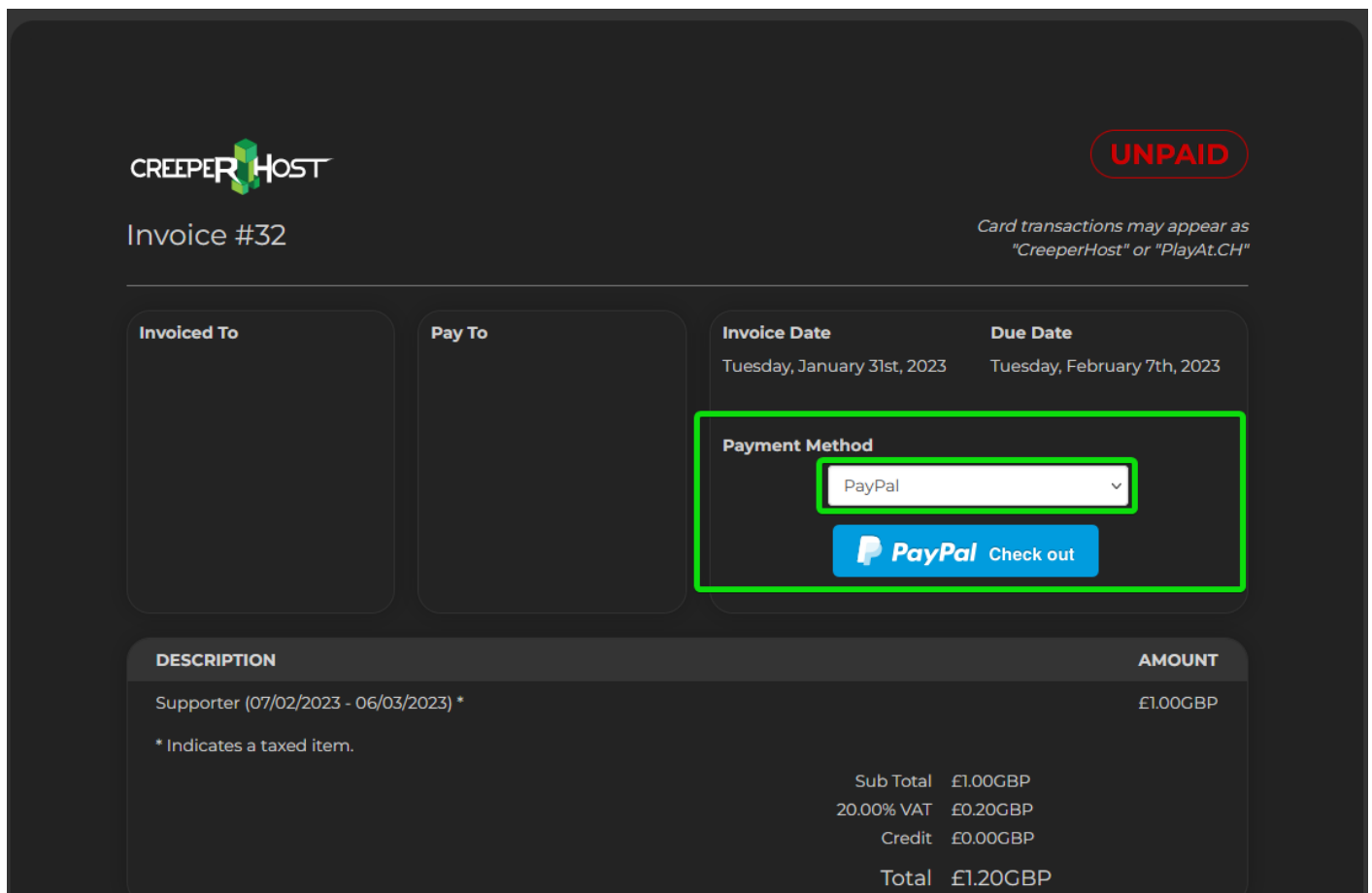


# Changing payment method

1. To change the payment method used to pay for your service, open the invoice for your service from either the panel or the link sent in the payment reminder email.
2. Once on the invoice page you should see something such as the image below, if you click on the dropdown that's in the payment method section, you can then select a different payment method such as PayPal or Credit & Debit card



The screenshot shows a dark-themed invoice interface for CreperHost. At the top left is the CreperHost logo, and at the top right is a red 'UNPAID' badge. Below the logo is 'Invoice #32'. A note on the right states: 'Card transactions may appear as "CreperHost" or "PlayAt.CH"'. The main section contains fields for 'Invoiced To', 'Pay To', 'Invoice Date' (Tuesday, January 31st, 2023), and 'Due Date' (Tuesday, February 7th, 2023). A 'Payment Method' dropdown menu is highlighted with a green box, showing 'PayPal' selected. Below the dropdown is a blue 'PayPal Check out' button. At the bottom, there is a table with the following data:

DESCRIPTION	AMOUNT
Supporter (07/02/2023 - 06/03/2023) *	£1.00GBP
* Indicates a taxed item.	
Sub Total	£1.00GBP
20.00% VAT	£0.20GBP
Credit	£0.00GBP
Total	£1.20GBP

3. After selecting a different payment method, click on the pay button and this should then set the payment method as your default for any future invoices.

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